

Appendix 4 Unadopted Roads Waste & Recycling Policy (Revised November 2018)

Policy Name	Unadopted Roads Waste & Recycling Policy
Committee Date/Name	Operational Delivery Committee, 6 November 2018
Review Frequency	2 years
Next Review Due	November 2020
Implementation Date	7 November 2018

1.0 Purpose of Policy
<p>To establish a policy for establishing the criteria for collecting waste and recycling containers from unadopted roads. 'Unadopted' roads (known as private roads) are those roads not entered in the list of public roads and consequently not maintained by the Roads Authority under the Roads (Scotland) Act 1984.</p>
2.0 Standard Service
<p>The Environmental Protection Act 1990 (EPA) places a duty upon local authorities, as the Waste Collection Authority, to collect household waste within in its area. The Waste Collection Authority can specify the placement of the receptacles for the purpose of emptying them, and access to them for that purpose. As a general rule, the authority collects household waste by specifying the placement of receptacles at a point nearest an adopted road.</p> <p>There are currently a number of households, mainly in the rural areas, which receive a recycling (food waste, garden waste or recyclables) or refuse service that requires collection vehicles to travel along unadopted roads and tracks. In some cases, these are in poor condition and consequently access can be difficult and potentially hazardous. This practice is to be avoided.</p>
3.0 Criteria for collecting from unadopted roads
<p>3.1 For collection via an unadopted road to be provided the following criteria must be met:</p> <ul style="list-style-type: none"> • The road surface is in a good state of repair, free from unsafe potholes and/or is made of asphalt (or a similar bound surface) – “potholes” are defined in line with the definition contained within Aberdeen City Council’s Roads Safety Inspection Manual; • There should be a minimum of 5 households located on the private road (although the service may be provided to fewer properties where the alternative road end collection is deemed to be hazardous or undesirable for any other reason and provided all other criteria are met); • The road is at least 3 metres in width without obstruction from trees, shrubs, cables, etc. which could cause damage to the side of the vehicle or its mirrors;

- The minimum height clearance should be 3.75 metres without obstruction from overhanging branches, cables etc. which could cause damage to the lighting on the roof of the vehicle;
- There should be sufficient turning area to allow a 10.5 metre long vehicle to turn in no more than three manoeuvres;
- There are no health and safety risks to recycling and waste collection vehicles and/ or employees arising from road conditions such as adverse cambers; poor visibility at bends; risk of flooding; unprotected steep embankments.

4.0 Criteria not met

- 4.1 In cases where the unadopted road does not meet the required criteria for collection defined in Paragraph 3, as assessed by a Council Officer, residents may be required by notice to place their waste or recycling in the container provided on the pavement or verge of the nearest adopted road to their property.

Where multiple containers are required to be placed at a road end for collection, residents must ensure that these are placed off the road and are not obstructing the road, pavement or footpath.

- 4.2 Where a location met the criteria in Paragraph 3 of this policy but the unadopted road subsequently falls below the minimum standards, householders will be notified that remedial action is required.

If the road condition is considered to be likely to cause a serious safety issue, householders will be notified that the service will collect at the location of the nearest adopted road with immediate effect.

Where the defect is less serious, letters will be sent to householders giving a reasonable timeframe for action to be taken. If this is not carried out to the service's satisfaction within that time the service will be withdrawn and they will be notified that collection will be from the nearest adopted road. Householders may re-apply for service reinstatement at a later date.

5.0 Assisted Collections

Householders who are physically unable to present their bins at the designated collection point, and who have applied and have been granted an Assisted Collection (in accordance with [the Assisted Uplift Policy as revised November 2018](#)), will be entitled to a collection service from their doorstep.

While the authority will make arrangements to enable this, [sections 3 and 4 of this policy still apply and in some cases this may mean an alternative arrangement to the standard service.](#)

6.0 Review

There will be no regular review of properties eligible for collection from unadopted roads. Review of collection points will take place on an 'as required' basis when a request is received either from the collection crews or the householder.

References

Assisted Uplift Policy as revised November 2018.